

INTERLACE TASK FORCE: URBAN GOVERNANCE ATLAS

Please find below a summary of what was discussed in our first online meeting on October 21st and requests for your feedback (highlighted in yellow). More detailed information can be found in the powerpoint presentation and at the links listed in the text below.

We would kindly ask for your short feedback by **November 3rd** on the questions outlined below (bullet point answers are fine!) *plus* your willingness to carry out a case study (see box 1).

1. **INTERLACE's agile approach and the Impact Task Force**
2. **Introduction to the Urban Governance Atlas:**
 - *What is the UGA?* An interactive online database of 250 good practice policy instruments from the EU / CELAC regions
 - *What is its purpose?*
 - To let users explore policy instruments, the factors making them successful and lessons learned in their design, implementation and governance
 - To foster ecologically coherent, inclusive planning for urban ecosystem restoration and green space planning
 - Key concepts ➡ please see the attached presentation
 - For getting an idea of how the UGA could look like [please visit this link](#)
3. **Your foreseen role as a member of the Impact Task Force:**
 - Provide feedback to various aspects of the Urban Governance Atlas, including its:
 - *policy instrument typology and questionnaire (Oct 21st)*
 - interface and functionality (late January/early February 2022)
 - design, usability, aesthetics (summer 2022)
 - Supply examples of good practice policy instruments and – where possible – add these entries into the online database (spring/summer 2022)
4. **Data collection guidelines and online questionnaire:**
 - Introduction to the data collection guidance ➡ please see the attached presentation and take a look at the [online questionnaire here](#)
 - **Please give us your feedback on the following questions:**
 - Are any categories unclear? Are we missing information?
 - Governance section: Does the approach makes sense? Are there any aspects you would like to know more about, that you do not see covered here?
5. **Policy instrument categories**
 - More detailed introduction to the policy instrument categories and subcategories, which [can be found here](#)
 - **Please give us your feedback on the following questions:**
 - Is there any category that you do not think is relevant?
 - Are we missing any policy instruments/ categories?

- Are there any subcategories of the policy instruments that should be categorized differently?
- Do you have any good practice examples of instruments you could already share with us? *Please [add here](#).*

6. Next steps:

- Timeline and your foreseen involvement ➡ please see the attached presentation
- **Please give us your feedback on the following questions:**
 - Do you have any functions you would like to see (e.g. to be able to search for certain categories or use certain filters, other than those already presented)?

Box 1 – Request for case study input

In addition to the discussion points covered in the meeting (highlighted yellow, above), we also would be happy to have your input to conduct an example case study. This would require you to fill in an xls sheet for one policy instrument that you are familiar with. The questionnaire would not need to be a final or complete draft, but rather would help us to better assess:

- If the questionnaire is formulated clearly, is complete and is feasible to fill out
- How long it takes to fill out one case study
- Which information is available based on written documentation, and which questions require interviews¹

In case you are interested – which would be greatly appreciated – we would be happy to have a quick bilateral chat with you to explain in more detail. **We estimate that this exercise should not take more than 2-4 hours *maximum*.**

¹ **No interviews would need to be conducted at this stage.** We would just ask you to leave the questions blank for which you find no information, and let us know that an interview *would be* necessary to complete those aspects.